

Familiarization of new employee

MASTER/MATE

Task: _____ Vessel: _____
 Name: _____
 Adviser: _____
 Place and date: _____

- Equipment of bridge, use and fuction of bridge equipment
- Charts, ship's log book, radio log book and vessel's certificates
- Shifting to emergency steering
- Starting of fire pump
- Navigation and towing lights and day signals
- Ship's whistle
- Duties in fire drill and lifeboat exercises
- Duties in mooring and unmooring operation
- Ship's fire alarm system and panel
- Deck lighting
- Deck equipment and duties on deck
- Function and use of towing winch and towing hook
- Pilot embarking and disembarking
- Taking fresh water and capacity of fresh water tank
- Location and use of EPIRB, SART and pyrotechnics
- Manuals and drawings
- Function of windlass
- Safety at work
- Daily, weekly and monthly reports
- Cyber security: passwords, computer protection up to date
- Cyber security: how to identity suspecious email, attachments
- Cyber security: reporting of cyber incident

Employees signature: _____